

To: All Members of the LICENSING AND  
REGULATORY COMMITTEE  
(Other Members for Information)

When calling please ask for:

Kimberly Soane, Democratic Services Officer  
**Policy and Governance**

E-mail: [kimberly.soane@waverley.gov.uk](mailto:kimberly.soane@waverley.gov.uk)

Direct line: 01483 523258

Calls may be recorded for training or monitoring

Date: 13 March 2020

### **Membership of the Licensing and Regulatory Committee**

Cllr Robert Knowles (Chairman)  
Cllr Peter Clark (Vice Chairman)  
Cllr Roger Blishen  
Cllr Martin D'Arcy  
Cllr Jerome Davidson  
Cllr Patricia Ellis

Cllr Maxine Gale  
Cllr Michael Goodridge  
Cllr Anna James  
Cllr Jacquie Keen  
Cllr Michaela Martin  
Cllr Ruth Reed

### **Substitutes**

Cllr Peter Isherwood  
Cllr Jenny Else

Cllr Joan Heagin  
Cllr Jerry Hyman

**Members who are unable to attend this meeting must submit apologies by the end of Monday, 16 March 2020 to enable a substitute to be arranged.**

Dear Councillors

A meeting of the LICENSING AND REGULATORY COMMITTEE will be held as follows:

DATE: MONDAY, 23 MARCH 2020

TIME: 10.00 AM

PLACE: COUNCIL CHAMBER, COUNCIL OFFICES, THE BURYS,  
GODALMING

The Agenda for the meeting is set out below.

Yours sincerely

ROBIN TAYLOR  
Head of Policy and Governance

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**This meeting will be webcast and can be viewed by visiting [www.waverley.gov.uk](http://www.waverley.gov.uk)**

## **NOTE FOR MEMBERS**

Members are reminded that contact officers are shown at the end of each report and members are welcome to raise questions etc in advance of the meeting with the appropriate officer.

## **AGENDA**

1. **MINUTES**

To receive the minutes of the meeting held on 13 January 2020 (to be laid on the table half an hour before the meeting).

2. **APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

To receive apologies for absence and to report any substitutions

3. **DECLARATIONS OF INTEREST**

To receive from members declarations of interest in relation to any items included on the agenda for this meeting, in accordance with the Waverley Code of Local Government Conduct.

4. **QUESTIONS FROM MEMBERS OF THE PUBLIC**

The Chairman to respond to any questions received from members of the public in accordance with Procedure Rule 10.

The deadline for submission of written questions for this meeting is 5pm on Monday 16 March 2020.

5. **QUESTIONS FROM MEMBERS**

The Chairman to respond to any questions received from Members in accordance with Procedure Rule 11.

The deadline for submission of written questions for this meeting is 5pm on Monday 16 March 2020.

## **LICENSING ACT 2003 ITEMS**

There are no Licensing Act 2003 items for consideration.

## **OTHER LICENSING ITEMS**

6. **LICENSING BUDGET 2020/21 - FEES AND CHARGES** (Pages 5 - 14)

The purpose of this report is to seek the Committee's agreement to its draft Fees and Charges for 2020/21 as part of the Budget process. This report updates the Committee on the latest position regarding the General Fund Budget for 2020/21.

## **Recommendation**

It is recommended that the Licensing and Regulatory Committee notes the proposed level of fees and charges for 2020/21 in accordance with the schedule at Annexe 3, noting that various fees will be subject to advertisement and consultation prior to implementation.

7. HACKNEY CARRIAGE AND PRIVATE HIRE POLICY REVIEW (Pages 15 - 124)

The purpose of this report is to enable the Sub-Committee to consider comments following the consultation on the review of Waverley Borough Council's Taxi and Private Hire Licensing policy with a view to amending them if appropriate. It is intended that the Policy will provide clarity for licensed vehicle owners, drivers, operators and the public as to how Waverley will undertake its licensing functions. The policy will also seek to assist the licensing Authority in making decisions.

## **Recommendation**

It is recommended that the Licensing and Regulatory Committee considers the feedback from the consultation of the draft Hackney Carriage and Private Hire Licensing Policy and agrees it, with or without amendments and make recommendations so that the final revised version of the Hackney Carriage and Private Hire Licensing Policy for Waverley can be approved and be formally adopted by the Council.

8. EXCLUSION OF PRESS AND PUBLIC

To consider the following recommendation on the motion of the Chairman:

### Recommendation

That pursuant to Procedure Rule 20 and in accordance with Section 100B(5) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of the following items on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the items, there would be disclosure to them of exempt information (as defined by Section 100I of the Act) of the description specified in the appropriate paragraph(s) of the revised Part 1 of Schedule 12A to the Act (to be identified, as necessary, at the meeting).

9. LEGAL ADVICE

To consider any legal advice relating to any items in the agenda.

**For further information or assistance, please telephone  
Kimberly Soane, Democratic Services Officer, on 01483 523258 or by  
email at [kimberly.soane@waverley.gov.uk](mailto:kimberly.soane@waverley.gov.uk)**

